

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: E. Melvin Honeycutt Elementary

School Number: 397

Plan Year(s): 2022-2023

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 52

#Against: 0

Percentage For: 100%

Date Approved by Vote: 10-20-22

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Felix M. Keyes	2021
Assistant Principal	Marsha Parker	2021
Assistant Principal	Cheryel Hinkle	2022
Kindergarten Rep	Kristin Flowers	2022
1 st Grade Rep	Lisa Shoe	2021
2 nd Grade Rep	Sarah Balch	2022
3 rd Grade Rep	Lynne Schiro	2022
4 th Grade Rep	Amy Wade	2021
5 th Grade Rep	Catherine Thompkins	2022
Student services Rep	Amiee Fairchild	2022
Media Coordinator	Alison Perry	2021
Teacher Assistant Rep	Jessica Santiago	2021
Instructional Coach	Nekeisha Mitchell	2022
Resource Team Rep	Linda Good	2021
EC Team Rep	Ashley Hixon	2022
Parent Rep	Jacqueline McVoy	2021
Parent Rep	Carla Sposito	2021
EC Team Rep	Leslie Edgerton	2021
Parent Facilitator	Kris Kafel	2021

Title II Plan

School: E Melvin Honeycutt Elementary
 Year: 2022-2023

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

Total Allocation:

AMOUNT

\$2,193.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

The purpose of the staff development is to allow teacher time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:	19 teachers x 1 day (2 half days)	\$2,147.00
Training Materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 1:	\$2,147.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:		

Training Materials:

Registration/Fees:

Travel:

Mileage/Airfare:

Lodging/Meals:

Consulting Services:

Follow-up Activities:

Total for staff development 2:

\$0

Grand Total

\$2,147.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: Teachers have 45 minutes 3 days a week for planning and 80 minutes one day a week.	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	NA
Parental/Family Engagement	Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): We will have our Annual Title I/Curriculum Night on October 20, 2022. We have quarterly Awards program at the end of each quarter, our PTA Board meets once a month (3 rd Monday) and there is a General PTA meeting every quarter. We have Parent-Teacher Conferences in the fall (October 24-27) and spring semesters (January 17-19). A kindergarten showcase will be held in the spring for any new kindergarten students for the 2023-2024 school year. The School Improvement Team meets on the 4 th Monday of the month.	
Safe and Orderly Schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
Review of the SIP plan and notification of changes	As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	